

**YOAKUM COMMUNITY CENTER
105 HUCK STREET-P O BOX 591
YOAKUM, TEXAS 77995
PHONE 361-293-2309/ FAX 361-293-3507**

RENTAL CONTRACT

This contract is entered into by and between the Yoakum Community Center hereinafter referred to as the Lessor and _____ hereinafter referred to as the Lessee.

The LESSOR does hereby lease and let to the LESSEE and LESSEE hereby rents and accepts the following Center Area or Areas of the Yoakum Community Center for the specified date and/or dates, time and/or times, and under the following contractual conditions:

Center Area/Areas: Entire Hall _____ Dance Floor _____ Banquet Room _____

Date of Usage: _____ Time of Usage: From _____ To _____

Date of Usage: _____ Time of Usage: From _____ To _____

Type of Event _____

ALL RENTAL RATES AND FEES SHALL BE THE CURRENT ADOPTED RATES AT TIME OF USAGE. ANY ADDITIONAL CHARGES WILL BE ADDED TO THE FINAL INVOICE FOR RENTAL.

FEES & CHARGES:

- Upon signing the contract, a down payment of one half the rental is due to reserve the assigned date.

DOWN PAYMENT _____
ICE _____
BEER _____
WINE _____
MISC. _____

RENTAL FEE _____
SET UP FEE _____
CLEAN-UP FEE _____
ADD'L CLEANUP _____

- Concession stand/bar will open @ 7:00 p.m. for events where alcohol is being served and all free water, soda, and alcohol will close.
- A damage deposit of \$100 for some events may be required and a damage deposit of \$250 will be required for events where alcohol is served and/or tickets are sold.

SECURITY: Rentals for events such as dances where tickets are sold and the public is invited to attend will require security as well as other events as determined by management.

TOTAL PRELIMINARY CONTRACT AMOUNT DUE: _____
LESS DEPOSIT AMOUNT: _____

PRELIMINARY AMOUNT BALANCE DUE : _____

PREPAYMENT: 100% Prepayment of Contract guarantees rates for a 12 month period.

NOTICE: Balance of Rental, excluding electricity is to be paid prior to the day of the rental event. A 10% penalty will be automatically added after 30 days if unpaid. An additional 10% will be added after 60 days if unpaid.

DAMAGES: Lessee agrees to pay for any damages to the center, to its equipment, or furnishings that may occur due to abuse, misuse, or neglect during the assigned rental period as determined by the management.

CANCELLATION POLICY: Lessee will forfeit 100% of reservation deposit if lessee cancels any contracted event within 90 days of event date; will forfeit 50% of reservation deposit if cancellation is within 180 days of event date. Cancellations must be made by the person or persons signing the contract.

LIABILITY: Yoakum Community Center, Yoakum Chamber of Commerce, and/or the City of Yoakum will not be held liable or accountable for loss of property or personal injury by Lessee and therefore held harmless from lawsuits, damages, expenses, and claims the may occur as the result of renting the Center for private and/ or commercial use.

RULES AND REGULATIONS: By signing this contract the Lessee acknowledges that He/She/ They have read the contract and all attachments including rental rates and rules and regulations regarding rental policies and fully understand the terms and conditions. The Lessee agrees to abide by such rules and regulations and realizes that any violation may affect their ability to rent the Yoakum Community Center in the future.

In witness whereof, said Yoakum Community Center Representative and Lessee hereby Sign this document willingly in good faith this _____ day of _____, 200_.

Yoakum Community Center by: _____

Lessee by: _____

Mailing Address: _____

Phone: Home _____ Work _____ Other _____

E-Mail Address: _____